

**Minutes of the Parish Council Meeting
held on 10th March 2020 in Carbrooke Village Hall**

Present: Cllrs T Coppen (Chair) J Borrett, V Colley, J Lorne, G Redfern, P Sampher, J Tinson. In attendance: N Hartley (Parish Clerk) Cllr T Birt (Breckland Council) Cllr H Crane (Breckland Council). Four members of the public.

Public Participation

The meeting commenced with a period of Public Participation. The meeting was addressed by three representatives of the Re-evolution Community Project. The project comprises about thirty people, who have come together to form a self sufficient community. The group has been allowed use of approx 110 acres by Mr Dawe and is growing fruit and vegetables. They would like to engage with the community and came to the meeting to introduce themselves. They are hoping to put on an Open Day after Easter. The group said it was not their intention to build on Manor Farm. Ownership of the 110 acres is under discussion with Mr Dawe. A longer term aim is to open a shop selling fruit and vegetables to the community.

1 Apologies for absence

Apologies were received from Cllr Wormall.

2 Declarations of Interest

Cllr Coppen declared an interest in any matters relating to Millennium Green. Cllr Sampher declared an interest in any matters relating to Blenheim Grange. Cllr Lorne declared an interest in any matters relating to Carbrooke church, the school and the Heritage Group.

3 Minutes

It was resolved to approve and sign the minutes of the meeting held on 11 February 2020 as a true and accurate record.

4 Matters Arising

Cllr Coppen said the Bottle Banks at the Village Hall will be moved when they are full up.

5 Planning

5.1 Application considered

Westmere Homes Ltd, land off Lancaster Avenue 3OB/2020/0006/OB
To discharge S106 1.1 To approve open space works specification No objection

6 Finance

6.1 The following payments were approved in accordance with the budget and made from the Current Account:-

Direct Debit, Veolia, waste collection at Blenheim Grange, £34.03
Chq 101490 Cheque not used
101491 Thinking Rural, payroll services, £24
101492 N Hartley, reimbursement of expenses, £229.61
101493 HMRC, clerk's PAYE, £120.40
101494 TOP Garden Services, emptying dog bins, £93.60
101495 Viking, purchase of printer ink, £74
101496 J Lorne, reimbursement for cost hedgerow at Village Hall car park,
£265.30
101497 Wensum Valley Electrical Ltd, replace broken socket Community
Cabin, £78
101498 TOP Garden Services, emptying dog bins, £93.60
101499 Cheque not used

6.2 The following payment from the Commuted Sum in accordance with the budget:-

Chq 000039 TOP Garden Services, tree felling and clearance, £432 (first instalment)
000040 TOP Garden Services, tree felling and clearance, £432 (second instalment)

7 School Parking

Cllrs Bowes, Crane and Lorne had met George Freeman regarding parking outside the school. Mr Freeman was investigating the possibility of a new TROD from Norwich Road up Summer Lane to join the footpath to the school. The emphasis is not on returning the school bus, but providing safety for the children. Mr Freeman said he would come back to the Council within the month.

8 Boundary Review

Cllrs Coppen and Lorne had attended a meeting of Griston Parish Council. A Boundary Review cannot take place until an election year, the next of which will be 2023. The Council will need to consult those residents whose address is in Griston (around the play area) and whose gardens are in Griston (some on Norwich Road). It was proposed that a Working Party should be established to comprise two councilors and

the clerk from each council. Cllrs Sampher and Colley agreed to be part of the Working Party.

9 Blenheim Grange Trampoline

The Council considered a quote to repair the trampoline at Blenheim Grange play area. It was **RESOLVED** to decommission the trampoline for now due to the cost of repairing it and to move it when the Community Centre is built.

10 Signage at the Village Hall

It was noted that the disabled parking signs had been moved when work was carried out on the Village Hall. It was **RESOLVED** to ask the Village Hall to restore the signs.

11 Bus Service Consultation

The Council considered Norfolk County Council's bus services consultation document. No comments were made.

12 Priscilla Bacon Hospice

The Council considered a request for funding from Priscilla Bacon Hospice. It was **RESOLVED** not to make a donation.

13 Summer Fete

Cllr Lorne asked for volunteers to man the Parish Council table at the Summer Fete and for ideas as to what to include.

14 Payroll Services Provider

The Council's current provider is ceasing payroll services. A new provider had been recommended by Norfolk Parish Training & Support. It was **RESOLVED** to appoint Ladywell Accountancy.

15 Financial Regulations

The Council reviewed its Financial Regulations without amendment.

16 Standing Orders

The Council reviewed its Standing Orders without amendment.

17 Internal Control Policy

The Council approved its reviewed and amended Internal Control policy.

18 Risk Management Policy

The Council approved its reviewed and amended Risk Management policy

19 Risk Assessment Document

The Council approved its reviewed and amended Risk Assessment document.

20 Representatives' reports

Cllr Birt noted that Breckland Council had passed its Budget. There will be no reduction in services.

Cllr Coppen noted on behalf of the Millennium Green Trust that work on the wickerwork fencing was continuing and that the maze was to be restored.

Cllr Sampher noted that the foundations for the Community Centre will be laid in early spring.

Cllr Lorne noted that a survey had been completed for a car park near the school and that he had made a pre planning application to Breckland Council.

21 Items for inclusion on the agenda for the next meeting

Community Centre time capsule

22 Next Meeting

The next Parish Council meeting will be on Tuesday 14 April at 7pm in the Village Hall.

There being no further business, the meeting was closed at 8.25pm.