

**Minutes of the meeting of Carbrooke Parish Council  
held on 8 April 2019 in Carbrooke Village Hall**

**Present:** Cllrs T Coppen (Chair), S Dekeyzer, J Nind, J Tinson, M Wormald.  
N Hartley (Parish Clerk) Cllr T Hewett (Breckland Council) One member of the public

**Public Participation**

The meeting commenced with a period of Public Participation. The resurfacing of the roads was noted. The clerk will chase installation of the two horse signs that have been approved by Norfolk County Council.

**1 Apologies**

Cllr Borrett, who was unwell.

**2 Declarations of Interest**

Cllr Coppen in any matters relating to Carbrooke Village Green. Cllrs Nind and Wormald in any matters relating to Blenheim Grange.

**3 Minutes**

It was resolved to approve and sign the minutes of the meeting held on 11 March 2019 as a true and accurate record.

**4 Matters Arising**

None.

**5 Planning**

5.1 Breckland Council decisions

TH Developments Ltd, land adjacent 11 Cranwell Road  
Two terraced houses linked to existing property

3PL/2019/0178/F  
Approved

5.2 Application considered

Sunnyside, Church Street  
Single storey rear infill extension

3PL/2019/0341/HOU  
No objection

**6 Finance**

6.1 The following payments were approved in accordance with the budget and made from the Current Account:-

Direct Debit, Veolia, waste collection at Blenheim Grange, £33.07

Standing Order, N Hartley, clerk's salary, £615

Chq 101345 Thinking Rural, payroll services, £12

101346 Carbrooke Heritage Group, grant towards publication of a book on the village school, £500 (Section 137)

101347 J Denton, donation towards printing costs of a newsletter, £100

101348 Carbrooke Heritage Group, donation toward cost of Summer Fete, £250

101349 N Hartley, reimbursement for purchase of litter pickers, £56.97

101350 Alan Willer, fitting new light tube in Defibrillator on Church Street, £10

103351 TOP Garden Services, supply of beech tree to Village Green, £30

101352 Thinking Rural, payroll services, £12

101353 Eon, unmetered supplies at Trenchard Crescent, £54.58

6.2 The following payments were approved and made from Blenheim Grange Maintenance Fund

Chq 000022 TOP Garden Services, emptying dog bins, £93.60

000023 TOP Garden Services, supply and plant beech tree at Lancaster Avenue, £72

## **7 Village Hall Car Park**

Cllr Wormall noted a discrepancy regarding ownership of the car park. He suggested that the rear of the car park may be owned by the Millennium Green. The clerk was asked to check the ownership. The quotes for re-shingling were considered to be too high and the Council will look into purchasing the shingle itself and to lay it down. It was RESOLVED to purchase signage for the car park warning drivers that they park their vehicles at their own risk.

## **8 School Parking and School Bus**

It was RESOLVED to ask Norfolk County Council why the school bus at Great Ellingham (for high school children) was maintained and that at Carbrooke (for primary school children) was removed. The Council will highlight again the danger of using the walking route to the school. The path is not fit for purpose. The Council hopes to work with the school to have the bus reinstated. Cllr Hewett offered her support. It was further noted that there is no road crossing at Norwich Road to cross to Summer Lane. The Council will write to the school to see if anything further can be done regarding the problems caused by parking outside the school.

## **9 Speed Limit**

The Council was asked to write to Norfolk County Council to ask the use to which the data collected from the speed sign is used. Cllr Coppen was asked if the speed sign could be moved onto Norwich Road to help with speed awareness.

## **10 Ash Tree Park**

The Council had taken advice regarding a donation toward the maintenance of Ash Tree Park as the application was from a limited company. As such, the applicant is outside the scope of the Council's Grants Policy. It was RESOLVED that the Council cannot make a donation under its present policy.

## **11 Newsletter**

The Council considered a proposal regarding funding of the newsletter produced by Mrs Denton. It was noted that the current funding will last about a year. It was noted that further funding may come from the proceeds of village events.

## **12 Outdoor Fitness Equipment**

The Council selected four items of Outdoor Fitness equipment for Blenheim Grange and the same choice of four items for installation at Millennium Green. The Council will be applying for funding.

## **13 Representatives' Reports**

The Representatives' reports had been covered in the annual reports.

## **14 Correspondence**

A letter noted the amount of litter at Blenheim Grange. It was noted that it was unfair for Cllr Wormall to continue to collect litter on the estate. He is currently collecting between 5 and 8 bags of rubbish a week from near the war memorials and a similar amount in and around the play area. The clerk was asked to write to the housing associations and to investigate the use of a contractor, or a paid individual. It was suggested that the Council might install a bottle bank near the play area and/or near the Community Cabin.

## **15 Items for inclusion on the agenda for the next meeting**

An update regarding the letter box on Lancaster Avenue.

## **16 Date of Next Meeting**

The date and time of the next Parish Council meeting were confirmed as Monday 13 May at 7pm in the Community Cabin, Blenheim Grange.

There being no further business, the meeting was closed at 8.45pm.