**Carbrooke Parish Council**

**A Meeting of the Parish Council will be held online on 12 January 2021 at 7pm for the purpose of transacting the following business.**

**.………………………………N Hartley (Parish Clerk)**

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**AGENDA**

1 Public Participation **(Members of the public are invited to address the Council**

 **via email or online link. If you would like to participate in the meeting online**

 **please contact the Parish Clerk by no later than 5pm on 11 January 2021.**

2 To receive reports from Breckland and Norfolk County councillors

3 Apologies for absence

4 To receive declarations of interest from Members and to consider requests

 for dispensations.

5 To confirm the minutes of the meeting held on 8 December 2020

6 To receive any matters arising from the minutes (for information only)

7 Planning

7.1 Applications to be considered

 Dawe Estates Ltd, The Old Grain Store (agricultural building) Fen Farm, Willow

 Corner, Shipdham Road 3PN/2020/0059/UC

 Prior approval for conversion of an agricultural building to one dwelling – General

 Permitted Development England Order 2015 as amended Schedule 2 Part 3

 Class Q

 Dawe Estates Ltd, The Low Barn (agricultural building) Fen Farm, Willow Corner,

 Shipdham Road 3PN/2020/0060/UC

 Prior approval for conversion of an agricultural building to four dwellings – General

 Permitted Development England Order 2015 as amended Schedule 2 Part 3

 Class Q

 The Lodge, Drury Lane 3PL/2020/1415/F

 Demolition of outbuildings and erection of a new five bedroom dwelling with triple

 bay cart lodge

8 Finance

8.1 To approve the following payments in accordance with the budget

  Community Heartbeat, replacement defibrillator pads, £104.40

 Wensum Valley Electrical, Christmas lights, £120

 N Hartley, reimbursement for McAfee subscription for Council laptop, £89.99

8.2 To receive a report of actual expenditure to budgeted expenditure

9 To receive the Council’s updated Information Audit

10 To receive the Council’s updated Model Publication Scheme

11 To review the Council’s General Data Protection Regulations

12 To review the Council’s Financial Regulations

13 To review the Council’s Standing Orders

14 To receive an update on road adoptions at Blenheim Grange

15 To consider problems regarding litter

16 To consider a draft budget for 2021/22 and set the Precept

17 To receive items for inclusion in the next agenda

18 To agree the date and time of next meeting

**Parish Clerk: Nick Hartley Tel: 01362 687492**

**Parish Office Email:** **carbrookeparishclerk@gmail.com**

**Oakleigh House Website:** [**www.carbrookepc.info**](http://www.carbrookepc.info)

**Shipdham Lane**

**Scarning, NR19 2LB**