

Minutes of Carbrooke Parish Council Meeting held online on 13th October 2020

Present: Cllrs T Coppen(Chair) J Borrett, T Coppen, L Defew, G Long, G Redfern, P Sampher, M Wormall. In attendance: N Hartley (Parish Clerk) Cllr H Crane (Breckland Council).

1 Public Participation

There were no members of the public present.

2 Breckland and County Councillor Reports

Cllr H Crane (Breckland Council) reported that she had walked around Blenheim Grange with Cllrs Sampher and Wormall. She has emailed PC Clarke with some of her concerns and is contacting Breckland Council re the area around the War Memorials. She noted that at the end of last year Breckland Council had given a grant of £60,000 to Norfolk Police for the installation of NPR cameras in strategic positions. These are now active and will help keep criminals out of Breckland and Norfolk as a whole. Breckland Council has returned its response to changes to the current planning system and is opposed to much of the document. The Council will be moving to a green energy tariff as part of its climate change strategy.

3 Apologies for Absence

Apologies were received from Cllrs Colley and Tinson, and Cllr Bowes (Norfolk County Council)

4 Declarations of Interest

Cllrs Coppen declared an interest in any matters relating to Millennium Green. Cllrs Long, Sampher and Wormall declared an interest in any matters relating to Blenheim Grange.

5 Minutes

Amendments were made to item 4 (Cllr Defew did not declare an interest in matters relating to the Millennium Green) and item 10 (the Residents Association agreed to pay a contribution to the cost of the repair to the trampoline – not half the cost). It was **RESOLVED** to approve and sign the minutes of the meeting held on 8 September 2020 as a true and accurate record.

6 Matters Arising

None.

7 Planning

7.1 Parish Council comments sent to Breckland Council

Shire Autos, units 1 & 2, The Old Foundry, Norwich Road	3PL/2020/0966/F
Reinstatement of portal frame unit following fire damage (unit 1) and replace roof covering and insert fire escape door (unit 2)	No objection

7.2 Breckland Council decisions

Dawe Estates, Manor Farm, Willow Corner	3PL/2020/0730/F
Part change of use from agricultural building to on site farm distillery & flour mill	Approved

8 Finance

8.1 The following payments were approved in accordance with the budget and made from the Current Account:-

Direct Debit, Veolia, waste collection at Blenheim Grange, £34.56
Direct Debit, Veolia, waste collection at Blenheim Grange, £34.42
Direct Debit, Veolia, duty of care (annual charge), £49.68
Chq 101545 Norfolk Parish Training & Support, new councillor training, £50
101546 Royal British Legion, Remembrance Day wreaths, £90
101547 TOP Garden Services, grass cutting at Village Hall, £48
101548 TOP Garden Services, emptying dog bins at Blenheim Grange, £453.60
101549 Glasdon UK Ltd, purchase of litter bin for Norwich Road bus shelter, £119.78

8.2 The following payments were made from the Commuted Sum in accordance with the budget:-

Chq 000048 TOP Garden Services, grass cutting at Blenheim Grange, £432
000049 Oakbank Ltd, addition to tree survey, £468

8.3 The following payments had been received:-

Breckland Council, balance of Precept, £17,500
Barclays Bank, interest paid, £2.08

8.4 The meeting received a report of Actual to Budgeted Expenditure

9 Budget Sub Committee

It was **RESOLVED** to appoint Cllr Defew to the Budget Sub Committee with Cllrs Coppen and Sampher.

10 Central Reservation and Speed limit Change

Norfolk County Council has programmed the central reservation and speed limit change as part of the same job and is stating it may take up to 15 months to complete. Cllr Bowes has asked for the central reservation work to be brought forward.

11 Road Adoptions

The consortium is sending the S37 plan around its members again after mislaying the original documents. It is also waiting for Anglian Water to confirm that the S102 plans are acceptable, a process they say has been slowed as all their engineers are working from home.

12 Water Drainage Group

Cllr Defew will be circulating to Council members a copy of a report she has written. She noted that members of the Group had met Norfolk County Council's Flood Team representative and that they had been advised to dig out the grips on Shipdham Road and to maintain the ditches. It was **RESOLVED** that the Flood Group should send its report to the Parish Council and for the clerk to email it officially to Norfolk County Council and Cllr Bowes.

13 Parking at School

The Parish Council acknowledged the continuing problems regarding parking outside the school. Cllr Sampher said he had spoken to the Head Teacher and noted that out of approx. 211 children at the school, 73 come from Blenheim Grange and that the others come from Watton and the Norwich Road estates. It was **RESOLVED** to invite teachers to use the Village Hall car park as a means of keeping some cars off the main road.

14 Grass Contractor

The appointment of a contractor to cut the grass at Blenheim Grange and the front of the Village Hall in 2021 was carried forward to the November meeting.

15 Blenheim Grange Play Area

There were a number of smaller works to be carried out in accordance with the play area safety report. It was **RESOLVED** to carry out the works effecting public safety and to appoint Fenland Leisure to carry out the work.

16 Solar Lights at Blenheim Grange

The Council considered the installation of solar lights at Blenheim Grange to help protect the area near the play area against anti social behaviour. It was **RESOLVED** to install one light near the Youth Shelters and to monitor its effectiveness.

17 Blenheim Grange Play Area

The Council considered moving benches and to reduce the number of litter bins at Blenheim Grange play area. It was **RESOLVED** to move the picnic benches closer together and for Cllrs Long, Sampher and Wormall to determine which bins to move. It was **RESOLVED** to reduce the number of bin empties from weekly to three times a month.

18 Anti Social Drinking Ban

It was **RESOLVED** to ask Breckland Council for a PSPO on all the Open Spaces at Blenheim Grange. As the number of direct complaints to Breckland Council is low, the Council is to encourage residents to submit complaints to Breckland Council from all areas of the parish in order to support its case for a PSPO. A link is to be provided.

19 Items for inclusion in the next agenda

An update on installation of the central reservation.

An update on the Council's survey regarding litter at Blenheim Grange.

20 Next Meeting

The next meeting will be held online at 7pm on 10 November 2020.

There being no further business, the meeting was closed at 8.35pm.